

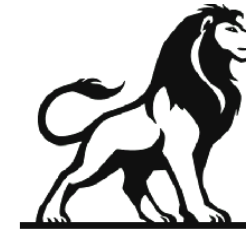
# GRADES 1 – 12 ADMISSION

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We recommend that interested parents schedule time in a classroom of their child's intended placement as well as a campus tour.

## To Enroll:

1. Complete and return the application with the following:
  - **\$175 application fee** (per family)
  - Copy of **Birth Certificate**
  - Copy of up-to-date **Immunization Record**
  - Copy of most recent **achievement testing**
  - Copy of most recent **report card**.
2. **Grades 1 – 5:** Have the student's current teacher complete and return the **Teacher Recommendation** form to ACA.  
  
**Grade 6:** Each applicant should complete and return the **Student Questionnaire** to ACA. Also have the student's current teacher complete the **Teacher Recommendation** form and return to ACA.  
  
**Grades 7 – 12:** Each applicant should complete and return the **Student Questionnaire** to ACA. Also have the student's current **English Teacher, Math Teacher** and **Church Leader** complete each respective **Recommendation Form** and return to ACA.
3. Upon receipt of all application forms the office will schedule an **admission testing date** for the applicant if needed.
4. After receiving all requested information, the office will contact parents to set up a **family interview** with the School Principal and/or Head of School.
5. Parents will be notified regarding acceptance within two weeks following the interview.
8. Upon acceptance parents will have 30 days to remit a **\$500 enrollment deposit** (per family; applied towards tuition).
9. **Tuition contracts** will be distributed after the enrollment deposit has been received.



## ASHEVILLE CHRISTIAN ACADEMY

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STEPS TO ADMISSION

**KRISTINE BUCKWALTER**  
**DIRECTOR OF ADMISSIONS**

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## APPLICATION GUIDELINES

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*Asheville Christian Academy is grateful for its warm community of families and looks forward to welcoming new families each year.* ACA has a rolling admission policy and will process completed applications *as long as space is available*. Applications are considered complete and will be processed for enrollment only after all required documentation has been received by ACA. Please understand we cannot guarantee that completed applications received after August 1 of the enrollment year will be processed by the first day of school.

### K4 ADMISSION

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ACA's K4 class is an academic and developmentally based program designed to prepare children for Kindergarten. Class meets Monday through Friday mornings from 8:15 a.m. – 12:15 p.m. **K4 applicants must turn 4 years of age by August 31** of the year entering. We recommend that interested parents schedule time in the K4 classroom as well as a campus tour.

#### To Enroll:

1. Complete and return the application with the following:
  - **\$175 application fee** (per family)
  - Copy of **Birth Certificate**
  - Copy of **Immunization Record**
  - **K4 Admission** form
2. After receiving all requested information, the office will contact parents to set up a **parent interview** with the Lower School Principal and/or Head of School.
3. Parents will be notified regarding acceptance within two weeks following the interview.
4. Upon acceptance parents will have 30 days to remit a **\$500 enrollment deposit** (per family; applied towards tuition).
5. **Tuition contracts** will be distributed after the enrollment deposit has been received.

## KINDERGARTEN ADMISSION

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ACA offers three Kindergarten classes of 15 students each. Classes meet all day Monday through Friday from 8:15 a.m. – 3:00 p.m. **Kindergarten applicants must turn 5 years of age by August 31** of the year entering (exceptions may be made if developmental screening indicates a more mature behavior age). We recommend that interested parents schedule time in a kindergarten classroom as well as a campus tour.

#### To Enroll:

1. Complete and return the application with the following:
  - **\$175 application fee** (per family)
  - Copy of **Birth Certificate**
  - **Kindergarten Health Assessment** form (see #5 below)
  - **Kindergarten Admission** form
2. After receiving all requested information, the office will contact parents to set up a **parent interview** with the Lower School Principal and/or Head of School.
3. Parents will be notified regarding acceptance within two weeks following the interview.
4. All Kindergarten applicants must be screened for readiness prior to entrance. **Kindergarten Screenings** begin February 1, and admissions staff will call to schedule appointments. Applicants who are not ready for Kindergarten may be offered placement in K4 as long as space is available.
5. All Kindergartners must have a **Kindergarten Health Assessment** form (including 5-year old immunizations) on file at ACA by the start of school. Please submit after 5-year old check up and **before** the start of the school year.
6. Upon acceptance parents will have 30 days to remit a **\$500 enrollment deposit** (per family; applied towards tuition).
7. **Tuition contracts** will be distributed after the enrollment deposit has been received.